

# MaPSAC

Management and Professional Staff Advisory Committee

To: MaPSAC Members

From: JJ Sadler, Chair

Subject: **MINUTES:** Full MaPSAC Meeting September 13, 2023 | 1:30pm-3:30pm | MS Teams

**Minutes by:** Emeritus Amanda Emmons and HR Facilitator Carrie Hanson

**Members Present:** Eric Adams, Amy Boyle, Kelsey Chapman, Amanda Emmons, Nicole Finley, Hugh Gardner, Elizabeth Gray, Carrie Hanson, Misty Hein, LaShaunda Hill, Laura Holladay, Karen Louis, Leslie Martin, Samantha Obeyesekera, Kim Pearson, Carly Rosenberger, Nathan Rupp, JJ Sadler, Wesley Shoop, Jacki Thomas-Miller, Brock Turner, Amanda Ward, Stephanie Winder

**Members Absent:** Megan Brashear, Khristian Carr, Joe Coates, Kelly Dold, Stephanie Dykhuizen, Karen Gick, Mark McNalley

Guests: Jon Harbor, Provost of Purdue Global; Tim Riley, Assistant Controller and Bursar, Purdue

1. Chair JJ Sadler called the meeting to order at 1:31 PM
2. Chair asks for additions to the agenda; hearing none, Amy Deitrich motions to adopt the agenda with no changes; Melissa Taylor seconds. Hearing no objections, the agenda is adopted.
3. Chair asks for any changes or corrections to the minutes from August; hearing none the minutes are approved. [Minutes](#)
4. University Officers' Reports
  - a. Amy Boyle, Interim Vice President for Human Resources  
In Amy's absence, JJ read the following information:

#### **Purdue Indianapolis**

- August Discovery Intake Survey went out to all impacted staff (this was to find out more about the work being performed)
  - Preliminary Job Family Structure mapping completed late August
  - September Discovery Staff Meetings scheduled in person on September 6, 11, 14 and 19
  - Finalize Job Family Structure Mapping in October based on Discovery meetings
  - Begin to determine placement of impacted staff (division assignment and supervisor) this fall
  - Host fair for impacted staff and faculty – tentative date November 17 (Benefits, other misc. Purdue information)
  - Provide training- tentative date February 2024
5. Guest Presentation – Purdue Global (1:45-2:15pm)
    - a. Jon Harbor, Provost, Purdue Global
      - i. PowerPoint
      - ii. Regional campus and ALL Purdue affiliates receive the GOK

- iii. PG undergrad population is older (serving very different audiences) - more financial need, more active military, more female, more part time, more first generation (compared to WL)
    - iv. Faculty differences (part time folks, trained to work with adults virtually (2000 faculty), maybe 8 people in person)
    - v. Strong DEIB
    - vi. Align programs to needs for career advancement, prior learning (military or other sources of workplace training to give credit accordingly)
    - vii. Stackable pathways – Micro credentials that build into certificates, into Associates, to Bachelors etc.
    - viii. Marketing and Media (WL) focused on new brand campaign for PG, Office of Industry Partnerships, Legal, HR, Treasury etc.
    - ix. PG collaborates closely with Purdue University Online, DEIB, Service Learning, IDA+A, etc.
    - x. Pathways from prior learning are significant
    - xi. Great satisfaction rates
    - xii. Does NOT offer PhD programs – WL is where to go, but PG focuses on professional doctorates – DNP, JD, EJD, EdD (new), DHSc (new)
    - xiii. Undergrad and Grad level certificates available (stackable into a degree)
    - xiv. FREE COURSES available
  - b. Tim Riley, Assistant Controller & Bursar, Purdue West Lafayette
    - i. GOK – one of each type of degree (no limit on certificates)
    - ii. <https://www.purdue.edu/hr/Benefits/employeebenefits/feeRemission/pGlobal.php>
    - iii. \$5250 taxable each year??
- 6. Roll Call
  - a. See “Members Present and Absent”
- 7. Breakout Rooms for Small Group Discussions (15 minutes)
  - b. Introduce yourself to those in your group.
  - c. Discuss the “pressing matters” for your unit(s).
  - d. Have someone report out on what was discussed.
- 7. Announcements
  - a. Submit subcommittee and university committee reports in the folders linked below by the Thursday before the Full MaPSAC meeting.
  - b. Have committee representatives heard from their respective committees?
    - i. If not, contact JJ and Misty.
  - c. Executive Secretary Role – This role provides a professional development opportunity for an individual who is looking to expand their knowledge in a leadership role. If you are interested, please reach out to JJ and Misty.
    - i. Work with chair and vice-chair on planning MaPSAC agendas and business
    - ii. Will take roll and minutes of full committee meetings and serve as back-up for Parliamentarian during executive committee meetings in this capacity
    - iii. Serve as back-up to chair and vice-chair in meetings if they cannot attend
- 8. [Subcommittee Reports](#) (See full reports in MS Teams)
  - a. Compensation & Benefits
    - i. CHL – access to pediatric care (only one currently)

Obeyesekera/Martin

- ii. Position re-evaluation of Indy/WL travel
    - iii. Degree requirements discussion (experience vs. Degree?) Brenda Coulsen to discuss further
  - b. Membership & Communications Adams/TBD
    - i. Website changes
    - ii. Vice Chair pending
    - iii. Pushed back meeting to work with CSSAC on Community Spirit Award and grants
    - iv. How to get in front of our “areas” more – shared suggestions, maybe more than just an email list
    - v. SPOTLIGHT! Please do it 😊  
[https://purdue.ca1.qualtrics.com/jfe/form/SV\\_cM8KiiB2G8IUoEC](https://purdue.ca1.qualtrics.com/jfe/form/SV_cM8KiiB2G8IUoEC)
  - c. Professional Development Thomas-Miller/Deitrich
    - i. Professional development grants – apps underway (26 completed so far) closes on Oct 2
    - ii. Lovell Leadership Series – Provost Wolfe, Oct 24 - 1 PM
    - iii. Hadley Speaker – Spring
  - d. Executive Sadler/Hein
    - i. Healthy Boiler Resource Fair – having a booth, would love volunteers to help represent (9-1 October 4<sup>th</sup>) LET JJ OR MISTY KNOW IF YOU WANT TO VOLUNTEER
    - ii. Feedback Survey – review and discussed need for Executive Secretary
    - iii. No update on Fall Festival at this time
    - iv. Hybrid tools are an issue – need better training etc.
- 9. [Regional Campus Reports](#) (See full reports in MS Teams)
  - a. Purdue University Fort Wayne Louis
    - i. HR update – PFW has HR and School of Business not on campus – HR will move to have office hours in the main space through the week
    - ii. APSAC – offering campus tours to all new professional hires
    - iii. PFW purchased Kayaks – doing tours, going very well! Cleaning up the river, building parks (city), and capitalizing on the river
  - b. Purdue University Northwest Hill
    - i. CHL open house – opened last year about this time – Oct 3 flu shots – DRIVETHRU
    - ii. Bravo awards, thumbs up – looking to implement something similar
    - iii. Campus tours – for new employees – new student BINGO sheet, scavenger hunt type thing (consider doing that for ALL employees)
- 10. [University Committee Reports](#) (See full reports in MS Teams)
  - a. College of Engineering Dean’s Staff Advisory Council Gray/Martin
  - b. CSSAC PEAP Committee Holladay
  - c. Eudoxia Girard Martin Award Taylor/Turner
  - d. Recreation and Wellness Advisory Board Gardner/Winder
  - e. Retirement Planning Committee Dykhuisen/Taylor
  - f. Spring Fling Dold/Emmons
  - g. Staff Memorial Sadler/Hein
  - h. Survey Oversight Committee May/Cruz

- i. University Policy Committee Turner/Ward
  - j. University Senate Hein/Sadler
  - k. University Senate: Staff Appeal Board Traffic Regulations Winder/May
  - l. University Senate: Sustainability Committee McNalley/Gardner
    - i. Trying to remove CSSAC and MaPSAC representatives TBD
  - m. University Senate: Equity and Diversity Standing Committee Thomas-Miller/McNalley
  - n. University Senate: Faculty Compensation & Benefits Committee Martin/Taylor
  - o. University Senate: Parking & Traffic Finley/Adams
  - p. University Senate: Visual Arts and Design Committee Deitrich/Gray
11. Unfinished Business
  12. New Business
  13. Adjournment
    - a. Hugh Gardner (la) motion – Elizabeth Gray second adjourned at 3:31
  14. Following adjournment: New Member Orientation (for those who were added after the original orientation or those who could not attend the earlier orientation)

Next Meeting: *Joint CSSAC/MaPSAC Meeting*: October 10, 2023 | 1:30pm-3:30pm | MS Teams